

14. Under the Self-Directed Learning and/or Lifelong Learning track, what do you mean when you say that the prescribed fee is ₱ 500.00 per application?

- A professional shall collate all activities he/she has undergone or attended to from a non-CPD Provider three (3) years prior to the renewal of his/her Professional Identification Card (PIC) and apply one time to the concerned CPD Council. The CPD Council will convert such activities to CPD Credit Units and the professionals will be entitled to a Certificate of Credit Units Earned.

15. How long is the period for the processing of the application of the application for accreditation as CPD Provider, of CPD Program, and for Self-Directed and/or Lifelong Learning?

Application for Accreditation	Processing Period
CPD Provider	60 days
CPD Program	45 days
Self-Directed and/or Lifelong Learning	60 days

16. Will the professional regulatory boards issue operational guidelines?

- Yes. All professional regulatory boards will issue their own Operational Guidelines (OG) as may be pertinent and applicable to their respective profession.

17. What activities are covered by CPD?

General Matrix of CPD Activities

PROGRAM / ACTIVITY	CREDIT UNITS	SUPPORTING DOCUMENT
1. PROFESSIONAL TRACK (TRAINING OFFERED BY ACCREDITED CPD PROVIDERS, Face to Face / Online) (valid 3 years prior to the renewal)		
1.1 PROGRAM PARTICIPANT	APPROVED CREDIT UNITS FOR THE PROGRAM	CERTIFICATE OF ATTENDANCE WITH DATE AND NUMBER OF HOURS
1.2 PROGRAM - RESOURCE SPEAKER	3 CU PER HOUR	PHOTOCOPY OF CERTIFICATE OF APPRECIATION WITH DATE AND NUMBER OF HOURS
1.3 PROGRAM - PANELIST / REACTOR	2 CU PER HOUR	CERTIFICATION FROM SPONSORING ORGANIZATION COPY OF PROGRAM
1.4 PROGRAM - FACILITATOR / MODERATOR	1 CU PER HOUR	CERTIFICATION FROM SPONSORING ORGANIZATION WITH DATE AND NUMBER OF HOURS
1.5 PROGRAM - MONITOR	TWICE THE NUMBER OF APPROVED CREDIT UNITS FOR THE PROGRAM	MONITORING REPORT AND CERTIFICATE OF APPEARANCE
1.6 IN-SERVICE TRAINING	MAXIMUM OF 20 CU FOR A 12-MONTH PERIOD OR A FRACTION THEREOF UPON COMPLETION	CERTIFICATE OF TRAINING & TRAINING DESCRIPTION
2. ACADEMIC TRACK (valid 5 years from the conferment of Diploma/Certificate)		
2.1 MASTER'S DEGREE OR EQUIVALENT	FULL CREDIT UNITS FOR COMPLIANCE PERIOD UPON COMPLETION OF DEGREE	UNIVERSITY CERTIFICATION / DIPLOMA AND TRANSCRIPT OF RECORDS (authenticated copy)
2.2 DOCTORATE DEGREE OR EQUIVALENT	FULL CREDIT UNITS UPON COMPLETION OF CANDIDACY FOR	UNIVERSITY CERTIFICATION / DIPLOMA AND TRANSCRIPT OF RECORDS (authenticated copy)

	COMPLIANCE PERIOD		
	ADDITIONAL FULL CREDIT UNITS FOR COMPLIANCE PERIOD UPON COMPLETION OF DEGREE		
2.3 PROFESSORIAL CHAIR	15 CU PER YEAR	CERTIFICATION OF GRANT OR APPOINTMENT PAPER	
2.4 RESIDENCY / EXTERNSHIP / SPECIALTY / SUB-SPECIALTY PROGRAM	10 CU PER YEAR	HOSPITAL CERTIFICATION CERTIFICATE OF COMPLETION	
2.5 FELLOWSHIP GRANT			
2.5.1 PARTICIPANT	2 CU PER GRANT	CERTIFICATION FROM THE GRANTING INSTITUTION AND/OR CERTIFICATE OF FELLOWSHIP	
2.5.2 RESOURCE SPEAKER	4 CU PER GRANT		
2.5.3 RESEARCHER	5 CU PER GRANT		
2.6 POST GRADUATE DIPLOMA	MAXIMUM OF 30 CU FOR AN 18-MONTH PERIOD OR A FRACTION THEREOF UPON COMPLETION	DIPLOMA / CERTIFICATION FROM THE INSTITUTION	
3. SELF-DIRECTED (TRAINING OFFERED BY NON-ACCREDITED CPD PROVIDERS, Face to Face / Online) (valid 3 years prior to the renewal)			
3.1 PARTICIPANT	CREDIT UNITS FOR THE PROGRAM AS EVALUATED BY THE CPD COUNCIL	CERTIFICATE OF ATTENDANCE WITH NUMBER OF HOURS, SEMINAR PROGRAM AND LIST OF PARTICIPANTS	
3.2 RESOURCE SPEAKER	3 CU PER HOUR	PHOTOCOPY OF CERTIFICATE, COPY OF PAPERS AND PROGRAM INVITATION	
3.3 PANELIST / REACTOR	2 CU PER HOUR	CERTIFICATION FROM SPONSORING ORGANIZATION COPY OF PROGRAM	
3.4 FACILITATOR / MODERATOR	1 CU PER HOUR	CERTIFICATION FROM SPONSORING ORGANIZATION COPY OF PROGRAM	
3.5 IN-SERVICE TRAINING	MAXIMUM OF 20 CU FOR A 12-MONTH PERIOD OR A FRACTION THEREOF UPON COMPLETION	CERTIFICATE OF TRAINING & TRAINING DESCRIPTION	
3.6 PROGRAM / TRAINING MODULE DEVELOPMENT	10 CU PER MODULE	COPY OF MODULE AND EVALUATION	
3.7 TECHNICAL PAPER	5 CU PER TECHNICAL PAPER <i>FOR PUBLISHED PAPER, SEE 3.8</i>	CERTIFICATION OF COMPLETION AND APPROVAL <i>FOR PUBLISHED PAPER, SEE 3.8</i>	
3.8 ARTICLE PUBLISHED IN A REFEREED / PEER REVIEWED PROFESSIONAL JOURNAL			
3.8.1 AUTHOR/S	LOCAL 10 CU	INTERNATIONAL 15 CU	COPY OF PUBLISHED ARTICLE AND TABLE OF CONTENTS
	<i>FOR MULTIPLE AUTHORS, DIVIDE CU EQUALLY AMONG THEM.</i>		
3.8.2 PEER REVIEWER	2 CU PER ARTICLE		
3.9 PAMPHLET / BOOK OR MONOGRAPH			
3.9.1 AUTHOR/S	20 CU FOR SINGLE AUTHOR FOR	40 CU FOR SINGLE AUTHOR FOR BOOK OR	COPY OF PUBLISHED

	PAMPHLET (LESS THAN 100 PAGES)	MONOGRAPH (MORE THAN 100 PAGES)	BOOK
	<i>FOR MULTIPLE AUTHORS, DIVIDE CU EQUALLY AMONG THEM.</i>		
3.9.2 EDITOR	MAXIMUM OF 20 CU		
3.10 ARTICLE IN MAGAZINE / NEWSPAPER	MAXIMUM OF 5 CU PER ARTICLE <i>FOR MULTIPLE AUTHORS, DIVIDE CU EQUALLY AMONG THEM.</i>	PROOF OF PUBLICATION OF ARTICLE	
3.11 INVENTIONS	FULL CREDIT UNITS FOR COMPLIANCE PERIOD	CERTIFIED COPY OF PATENT CERTIFICATE	
3.12 STUDY TOURS/VISITS	2 CU / DAY (MAXIMUM OF 20 CU / TOUR)	CERTIFICATION FROM SPONSORING INSTITUTION	
3.13 CONSULTANCY (e.g. Technical Meetings / Accreditation and other activities as per request of an institution, etc.)	1 CU PER HOUR	CERTIFICATE OF APPEARANCE AND INVITATION	
3.14 SOCIO-CIVIC ACTIVITIES USING PROFESSION (e.g. Medical Missions, Outreach Programs, etc.)	1 CU PER HOUR	PROJECT PROPOSAL, REPORT AND PHOTOS	
3.15 RECOGNITION / TITLE (e.g. Fellows, Hall of Fame Award, Outstanding Professional, Lifetime Achievement Awardee, etc.)	FULL CREDIT UNITS FOR COMPLIANCE PERIOD	COPY OF CERTIFICATION FROM THE AWARDING BODY (duly notarized)	
4. SUCH OTHER ACTIVITIES TO BE RECOMMENDED BY THE CPD COUNCIL AND APPROVED BY THE BOARD AND THE COMMISSION			

18. Are there any specific Matrix of CPD activities or additional CPD activities prescribed to other professions?

➤ It depends per profession. A guide hereunder is provided:

PROFESSION	OPERATIONAL GUIDELINES	GENERAL/SPECIFIC /ADDITIONAL MATRIX OF CPD ACTIVITIES
Accountancy	Board Resolution 254, s. 2017, of Accountancy	Specific Matrix of CPD Activities
Aeronautical Engineering	Board Resolution No. 04, s. of 2018 of Aeronautical Engineering	Specific Matrix of CPD Activities
Agricultural and Biosystems Engineering	Board Resolution No. 01, S.2017, of Agricultural and Biosystems Engineering	Additional CPD Activities
Agriculture	*	General Matrix of CPD Activities
Architecture	Board Resolution No. 04, S.2017, of Architecture	Specific Matrix of CPD Activities
Chemical Engineering	*	General Matrix of CPD Activities
Chemistry	Board Resolution No. 10, S.2017, of Chemistry	General Matrix of CPD Activities
Civil Engineering	Board Resolution No. 07, S.2017,	Specific Matrix of CPD Activities

	of Civil Engineering	
Criminology	*	General Matrix of CPD Activities
Customs Broker	Resolution No. 05, S. 2017, for Customs Broker	Additional CPD Activities
Dentistry	Board Resolution No. 10, S.2018 of Dentistry	Additional CPD Activities
Electrical Engineering	Board Resolution No. 08, S. 2017 of Electrical Engineering	Specific Matrix of CPD Activities
Electronics Engineering	Board Resolution No. 06, S.2018 of Electronics Engineering	Specific Matrix of CPD Activities
Environmental Planning	Board Resolution No. 06, S.2017 of Environmental Planning	Specific Matrix of CPD Activities
Fisheries	*	General Matrix of CPD Activities
Forestry	Board Resolution No. 02, S. 2018 of Forestry	Additional CPD Activities
Geodetic Engineering	*	General Matrix of CPD Activities
Geology	*	General Matrix of CPD Activities
Guidance & Counseling	*	General Matrix of CPD Activities
Interior Design	Board Resolution No. 03, S.2017, of Interior Design	Specific Matrix of CPD Activities
Landscape Architecture	Board Resolution No. 07, S. 2017, of Landscape Architecture	Additional CPD Activities
Librarian	*	General Matrix of CPD Activities
Master Plumbing	*	General Matrix of CPD Activities
Mechanical Engineering	*	General Matrix of CPD Activities
Medical Technology	Board Resolution No. 07, S.2018 of Medical Technology	Specific Matrix of CPD Activities
Medicine	*	General Matrix of CPD Activities
Metallurgical Engineering	*	General Matrix of CPD Activities
Midwifery	*	General Matrix of CPD Activities
Mining Engineering	*	General Matrix of CPD Activities
Naval Architecture and Marine Engineering	*	General Matrix of CPD Activities
Nursing	Board Resolution No. 21, S. 2017, of Board of Nursing	Additional CPD Activities
Nutrition and Dietetics	*	General Matrix of CPD Activities
Occupational Therapy	*	General Matrix of CPD Activities
Optometry	*	General Matrix of CPD Activities
Pharmacy	Board Resolution No. 279, S. 2017, of Pharmacy	General Matrix of CPD Activities
Physical Therapy	*	General Matrix of CPD Activities
Professional Teachers	Board Resolution No. 11, S. 2017, of Professional Teachers	Specific Matrix of CPD Activities
Psychology	*	General Matrix of CPD Activities
Radiologic Technology	*	General Matrix of CPD Activities
Real Estate Service	*	General Matrix of CPD Activities
Respiratory Therapy	Board Resolution No. 03, s. 2017, of Respiratory Therapy	General Matrix of CPD Activities
Sanitary Engineering		Specific Matrix of CPD Activities
Social Workers	Board Resolution No. 04, S.2018 for Social Workers	Specific Matrix of CPD Activities
Veterinary Medicine	*	General Matrix of CPD Activities

*To be released soon;